

## DOCTORAL SCHOOLS

Education at Doctoral Schools is free. Each participant is given a scholarship in the amount of PLN 2,372 (pre-tax, insurance premiums are deducted from this amount). However, each candidate needs to pay a recruitment fee in the amount of PLN 150.

General rules for foreigners on how to apply to Doctoral Schools:

### 1. Choose a Doctoral School

There are 5 Doctoral Schools at the Warsaw University of Technology:

- Doctoral School No. 1 – disciplines represented: chemical engineering; materials engineering; chemical sciences; physical sciences
- Doctoral School No. 2 – disciplines represented: mechanical engineering; biomedical engineering; automation, electronic and electrical engineering; management and quality studies
- Doctoral School No. 3 – disciplines represented: automation, electronic and electrical engineering; physical sciences; mathematics; information and communication technology
- Doctoral School No. 4 – disciplines represented: mechanical engineering; environmental engineering, mining and energy; automation, electronic and electrical engineering
- Doctoral School No. 5 – disciplines represented: architecture and urban planning; civil engineering and transport; environmental engineering, mining and energy; management and quality studies

Admissions procedure to Doctoral Schools No. 1, 2, 3 and 4 is conducted in Fall and Spring semester, whereas admissions procedure to Doctoral School No. 5 is conducted in the Fall semester only.

### 2. Find a potential supervisor

Choose a potential supervisor from among those authorized to perform this function in a chosen Doctoral School (a supervisor needs to be a professor or have a post-doctoral degree – dr hab.), discuss a potential subject of your planned PhD. thesis with him/her. The list of potential research topics that can be realized under the supervision of a given supervisor will be published at the University's website <https://pw.edu.pl>. Searching a <http://repo.bg.pw.edu.pl/index.php/en/people/persons> database by introducing a chosen discipline may also be helpful. You can also contact a Head of a Doctoral School asking for some recommendations.

### 3. Ask for a conditional acceptance letter

Contact a Head of a chosen Doctoral School and ask for a conditional acceptance letter if needed for visa procedure. It is extremely important to start visa procedure in advance, before the admissions procedure starts, because it sometimes lasts a few months.

### 4. Contact the Polish National Agency for Academic Exchange (NAWA)

Candidates from the countries outside the European Union, along with the recruitment documents must submit a certified translation of Master's diploma (unless it is issued in English) and an INDIVIDUAL STATEMENT issued by NAWA. The document is necessary in order to confirm

whether a foreign diploma is equivalent to a Polish one and entitles the candidate to undertake education at a Doctoral School. In order to get a letter confirming that the candidate's diploma entitles the candidate to undertake education at a Doctoral School, apply for an individual statement according to the following instruction: <https://nawa.gov.pl/en/recognition/how-to-obtain-a-recognition-statement>

The procedure takes approximately 30 days.

**Please note!** A general Recognition Statement concerning recognition of a given type of higher education degrees obtained abroad generated by the KWALIFIKATOR system is not enough to undertake education at Doctoral School.

#### **5. Follow the University's website**

The schedule of admissions will be published at <https://www.pw.edu.pl/Rekrutacja/Szkoly-Doktorskie>, as well as the list of the required documents. In the meantime, please collect the documents that will be required such as a diploma, a diploma supplement (or transcript of records), CV, cover letter, a description of your scientific achievements etc.

If you need further information, please contact [Monika.Krysiak@pw.edu.pl](mailto:Monika.Krysiak@pw.edu.pl).